



## Golden Globe Foundation General Grant Application

### Applications must include the following:

1. Grant Application Cover Page and Proposal Narrative.
2. Copy of organization's most recent annual financial statement or IRS Form 990.
3. Copy of current 501c3 letter verifying nonprofit status.
4. List of Board of Directors with affiliations and demographics of the Board.

### General Financial Grant Proposal Narrative:

Please prepare a proposal of no more than four pages that provides answers to the following questions:

**Request Statement:** A short paragraph describing the proposed project, including the grant amount requested, the project title, what will be accomplished, who will be served, the program's demographics, and the geographic location.

**Proposed Project Description:** Describe the project or program for which Foundation support is requested. Please be brief while providing as much detail as possible. Be sure to define and estimate the number of people – including profile, demographic, and geographic information – who will be served. Clarify the timetable for the grant, the expected impact of the project and why it is needed.

**Organization Description:** Briefly describe the organization's mission, major services, and programs. Include information about how the proposed project advances the organization's goals.

**Project Budget:** Describe the total budget for the project, how the Foundation grant will be used and other sources of financial support for the project. Include a numeric budget for the proposed project, with a breakdown of anticipated total costs for the project and identify which costs the Foundation grant would meet. Explain how cost estimates for the major budget elements were determined. If this is an ongoing program, include your future funding plans. Include information on administrative overhead costs and whether the Foundation grant will be applied to these overhead costs.

**Acknowledgements:** Explain how the Golden Globe Foundation grant will be acknowledged. This should include, as appropriate, recognition in project and other publications, screen credits, and at funded and other selected events.

Please submit your application in Word and PDF formats to [grantapps@ggfdn.org](mailto:grantapps@ggfdn.org). You may also attach any other items (brochures, videos, etc.) that support your application.